

**HOWARD COUNTY COMMISSIONERS COURT**  
**AGENDA**  
**MARCH 22, 2021**

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday MARCH 22, 2021. A budget workshop will begin at 3:00 P.M. in the Commissioners Courtroom. Court will recess and reconvene at 3:30 P.M. for the regular meeting.** Please see below for meeting location details.

**Location:** Howard County Courthouse  
300 S. Main St  
Big Spring, TX 79720

Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: <https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

**BUDGET WORKSHOP – 3:00 PM:**

Location: Commissioners Courtroom (3<sup>rd</sup> Floor of County Courthouse)

**Call to Order**

**REGULAR SESSION – 3:30 PM:**

Location: 3<sup>rd</sup> Floor County Court Room (3<sup>rd</sup> Floor of Howard County Courthouse)

**Citizen input for those registered to make comments-**

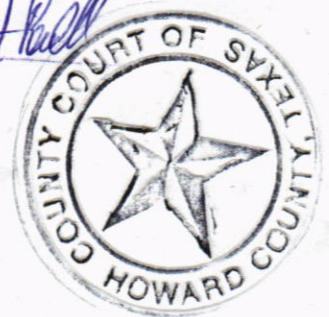
- **Judge Kathryn G. Wiseman**
  - Presentation-Judicial Education Record
- **Sheriff Parker**
  - Discussion/Possible Action: Amendment to Food Service Contract
- **Sharon Adams, County Treasurer**
  - Presentation- Education Certificates of Completion
  - Discussion / Possible Action: Personnel Considerations
  - Discussion / Possible Action: Treasurers Monthly Report
  - Discussion / Possible Action: Payroll Report
  - Discussion / Possible Action: Re-Address FFCRA Extension
  - Discussion / Possible Action: Depository Bids/Selection
- **Jackie Olson, County Auditor**
  - Discussion / Possible Action: Approve Invoices
  - Discussion / Possible Action: Approve Purchase Requests Bids on Library Floors-TCS Flooring
  - Discussion / Possible Action: Approve Budget Amendments
  - Presentation of Comprehensive Annual Financial Report by Roberts & McGee, CPA
  - Presentation of Corona Virus Recovery Fund
- **Brian Klinksiek, Road Engineer**
  - Discussion / Possible Action: Accelerating Letting Schedule for the remainder of FY 2021
  - Discussion / Possible Action: Permission to go out for Bids on RFB 2020014, RFB 2020015, & RFB 2020016
  - Discussion/Possible Action: Award Bids on RFB2020012 and RFB2020013
  - Presentation of TxDOT CTIF Grant Update
  - Discussion / Possible Action: Roadway Maintenance Update
- Discussion of Law Enforcement Radio System and take any necessary action.
- Opportunity for mention of any items to be on the future agendas.
  - Attest:

Posted  
~~FILED~~

2021 MAR 19 AM 9:26

CLERK OF THE COUNTY CLERK HOWARD COUNTY TEXAS

BY DEPUTY Trent Paul



*Kathryn G. Wiseman*

Kathryn G. Wiseman  
Howard County Judge  
Phone.432-264-2202

BE IT REMEMBERED that on 22nd the day of March, A.D. 2021 the Commissioner Court of Howard County met in Budget Workshop session @ 3:00 PM and Regular session at 3:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2 (absent for Workshop), **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The Budget Workshop was called to order @ 3:03 PM.

Brian Klinksiek, County Road Administrator, discussed with the Commissioners the need to move funds around within the various funds for acceleration of his Letting Schedule for the remainder of the year ending in 2021. No action taken during the Budget Workshop.

Commissioner Cline told fellow Commissioners that he would be putting Easements and Bonuses with oil companies on the next agenda.

The Court moved into Closed/Executive session @ 3:12 PM Pursuant to Local Government Code 551.

Court reconvened in Regular session @ 3:38 PM with no action taken as a result of the Closed/Executive session.

Jackie Olson, County Auditor, introduced Becky Roberts of Roberts & McGee, CPA. Ms. Roberts presented the Howard County, Texas Financial Statements and Independent Auditor's Report for Year Ended September 30, 2020. She stated there were no errors found that needed mentioned and complimented Jackie Olson, County Auditor, on the job she and her staff does. She also answered questions from the Court.

Judge Wiseman presented the Court with her Judicial Education Record for the Fiscal Year Reporting Period 09/01/2020 – 08/31/2021 pointing out she is carrying forward an excess of 9 hours. No action necessary.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to accept the Howard County, Texas Financial Statements and Independent Auditor's Report for year ended September 30, 2020 as presented by Becky Roberts of Roberts & McGee CPA. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Amendment to the Food Services Agreement between Howard County Jail and Trinity Services Group, Inc. as presented by Stan Parker, Sheriff and Irene Buchanan, Chief Deputy. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Sharon Adams, County Treasurer, presented her 2019 and 2020 Certificate of Compliance Continuing Education. In addition, she presented her 2019 Certificate of Compliance Public Funds Investment Act statement that she will need to complete an additional 5 hours of training by 12/31/2021 to fulfil the 10 hours continuing education every 2 years for the Public Funds Investment Act. No action necessary.

Commissioner Long reported that he completed his continuing education hours for 2020 with 8 hours to carry over. No action necessary.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Treasurer's Monthly Report for February 2021 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the Treasurer's Monthly Payroll Report for March 2021 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to Extend the Families First Coronavirus Response Act until September 30, 2021. This decision was made after discussion among the Court after Sharon Adams, County Treasurer, asked whether or not to continue. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Depository Bid for Howard County 2021-2023 with Prosperity Bank as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Purchase Requests, excluding library flooring, as presented by Jackie Olson, County Auditor. The requests are as follows: Detention Center for Monitor from New Egg @ \$1350;

Elections for envelopes/shucks from Conley Printing @ \$2906.90; Sheriff for four new vehicle window guards @ \$828.28; Library for Meraki wifi hubs license from GDT @ \$1850.55; Library for Steam kits from Penworthy @ \$1236.90; Road & Bridge supplies from Centerline @ \$6304; and Jail for water heater and parts from Morrison Supply @ \$5146. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.

Jackie Olson, County Auditor, reported that Howard County will be receiving an estimated \$7.1 million allocation from the State and Local Coronavirus Fiscal Recovery Funds. No action necessary.

Jackie Olson, County Auditor, reported that the County has requested reimbursement from FEMA for storm damage to the Courthouse steps, roads and the Radio Tower that collapsed during recent winter storms. No action necessary.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve line item transfers within the Road & Bridge funds to accelerate the Letting Schedule for the remainder of the Fiscal Year 2021 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey giving permission to go on bid for Project 2020014, 2020015 and 2020016 as requested by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to award the low bid on RFB 2020012 to Dorado Construction Group @ \$550628.38 and RFB 2020013 to Cox Paving @ \$133439.76 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

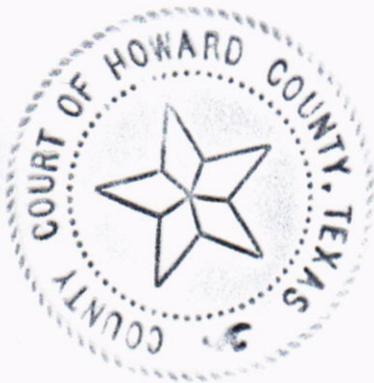
Brian Klinksiek, County Road Administrator, gave a CTIF Grant update. No action needed.

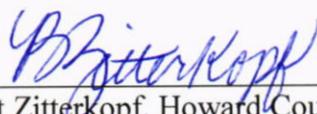
Brian Klinksiek, County Road Administrator, gave Roadway Maintenance updates reporting that by the end of the week there will be eight (8) maintenance projects in process. No action needed.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to adjourn @ 4:31 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for March 22, 2021.



  
\_\_\_\_\_  
Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas